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TRANSMITTAL FORM

(to be used for all correspondence after initial filing)

Application Number	10/024,588
Filing Date	12/18/2001
First Named Inventor	Andrew F. Fireman et al
Group Art Unit	3619
Examiner Name	To Be Assigned
Attorney Docket Number	2001-209

Total Number of Pages in This Submission

ENCLOSURES (check all that apply)

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under 37 CFR 1.52 or 1.53 | <input type="checkbox"/> Assignment Papers
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Firm
or
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Steven N. Fox, Esq.

Signature

Date

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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/024,588	01/18/2001	Andrew F. Fireman	2001-209

Steven N. Fox, Esq.
P.O. Box 251
Canton, MA 02021

CONFIRMATION NO. 2506

FORMALITIES LETTER



OC00000007316250

Date Mailed: 01/16/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
Applicant must submit \$ 740 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).
- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 870.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

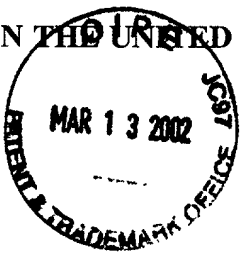
03/18/2002 MBERHE 00000043 501818 10024588

01 FC:201
02 FC:205370.00 CH
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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Inventor(s): Andrew F. Fireman et al
Serial No.: 10/024,588
Filed: 12/18/2001
For: Snow Sled Having Steerable Foot Rudders
Attorney Docket No.: 2001-209



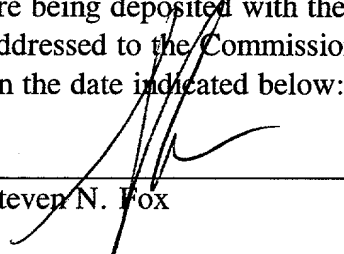
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1. Transmittal Form (PTO/SB/21);
2. Fee Transmittal for FY 2002 (PTO/SB/17);
3. Copy of Notice to File Missing Parts;
4. Declaration and Power of Attorney;
5. Substitute Informal Drawings (6 sheets); and
6. Certificate of Mailing.

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